



### **Instruction for submitting an abstract for *Pharmacology*, the British Pharmacological Society's annual conference**

When submitting an abstract for inclusion in the Society's annual conference, please follow the steps below and be aware of the review process following submission.

1. Access the Society's online abstract site "Oasis" using the link provided on the event website: [www.bps.ac.uk/pharmacology2018](http://www.bps.ac.uk/pharmacology2018)
2. Create an account or, if you have submitted for a Society event before, login to your existing account. Please note that the Oasis system does not connect to [www.bps.ac.uk](http://www.bps.ac.uk) and your login details may be different.
3. Follow the instructions on the Oasis system, keeping in mind the abstract guidance available here: <https://www.bps.ac.uk/news-events/abstracts-guidance-advice>
4. Complete all of the required fields and ethical standards questions.
5. You can save your submission as many times as you like but please remember to press "Finalize" on the final page in order to be considered for the event. The Society cannot accept responsibility if this step is not completed and your abstract has not been send for review.

Following submission, you will receive a notification to tell you that you have completed an abstract using the system. If you do not receive a notification email please contact [meetings@bps.ac.uk](mailto:meetings@bps.ac.uk)

Your abstract will be reviewed by the Society's Meetings Committee and other recruited specialists.

**Abstracts will be reviewed to see their suitability for inclusion in the event and separately for the suitability to be published by the Society.** Abstracts that are suitable for inclusion in the programme will be allocated to oral abstract or poster sessions.

Abstracts that are suitable for publishing will be notified separately and included in publication.

If you have selected to have your abstract considered for an award, this will be reviewed onsite at the event.

If you have any technical difficulties in submitting, please contact [support@abstractsonline.com](mailto:support@abstractsonline.com)

If you have any queries about the review process, would like to be a reviewer or would like to know more about the event, please contact [meetings@bps.ac.uk](mailto:meetings@bps.ac.uk)